

North Western Railway

**APPLICATION FOR REIMBURSEMENT OF CHILDREN EDUCATION
ALLOWANCE FOR THE ACADEMIC YEAR**

| | | | |
|--|---|---------|---------|
| 1 | Name of the Employee (IN BLOCK LETTER) | | |
| 2 | PF Number/Employee ID | | |
| 3 | Designation | | |
| 4 | Station/Office | | |
| 5 | Basic Pay and Level | | |
| 6 | Particulars of Children | Child-1 | Child-2 |
| (i) | Name of Student | | |
| (ii) | Name of the Institution/School | | |
| (iii) | Date of Birth | | |
| (iv) | Class Studies during | | |
| Note :- CEA claim will be admissible for 3rd child as per RBE 55/2013, in case of twins. | | | |
| 7 | Nature of claim (Children Education Allowance. CEA for Hostel Subsidy & CEA for differently abled child) | | |
| 8 | Whether spouse is Government Servant | | |
| | (a) If yes, name of department in which spouse is employed. | | |
| | (b) Whether he/she is claiming CEA from Department concerned. | | |
| 9 | Whether Bonafied Certificate from school/college for CEA & Hostel Subsidy is enclosed. | | |
| 10 | Claim in Rupees. | | |

(i) I hereby declare that:-

- My Child/children mentioned above in respect of which reimbursement of education expenses is claimed is/are wholly depended upon me.
- My Child/children in respect of which reimbursement is claimed is/are studying in recognized school and not studying in the same class in which he/she failed in last year.

- (ii) I hereby declare that reimbursement of children education allowance has not been claimed in respect of the child/children by a person other than me.
- (iii) I hereby declare that reimbursement of children education expenses is Claimed for my eldest two surviving children only.

I hereby declare that the particulars mentioned above are correct to the best of my knowledge. If any information furnished above is not correct. I am liable to be taken up under D&AR.

Date

Place

Signature of the Applicant

Name

Designation

Emp. ID

Certified that the details of the wards of the employee have been verified with the family Composition Details maintained in this office and found correct.

Forwarded to for action please.

Place

Date

Signature of the forwarding official
with office seal

CERTIFICATE FROM THE HEAD OF INSTITUTION/SCHOOL
(FOR REIMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE)

It is certified that Master/Baby..... Having,
Admission No..... D.O.B..... Son/Daughter of
Mr./Mrs. was studying in
Class Section Roll No..... During the Previous academic year
From.....To..... School/Institution,
namely.....
Vide affiliation Regd. No./Code
and PatternCurriculum.

Place0

Date

Signature of Principal/Head Institution
(With school Stamp/Seal)

School Name

Address

Pin Code